



1400 Broadway Suite B
Mattoon, IL 61938 ■ 217-234-7368

Paid \$10 Application Fee
Showing Agent _____

APPLICATIONS MUST BE FILLED OUT COMPLETELY

RENTAL APPLICATION

Telephone # _____ Property applying for: _____

Date _____ Address of Apt. _____ Dep. Held _____

Apt. Type _____ Move in date _____ Monthly Rent _____

PERSONAL INFORMATION

Last Name _____ First _____ Middle _____

Age _____ DOB _____ SS# _____

Single _____ Engaged _____ Married _____ Separated _____ Divorced _____

Co-applicant or spouse

Last Name _____ First _____ Middle _____

Age _____ DOB _____ SS# _____

Others to occupy apartment

Name _____ Relationship _____ Age _____

Name _____ Relationship _____ Age _____

Name _____ Relationship _____ Age _____

RESIDENCE HISTORY

Present Address _____ How long _____ Rent or Loan _____

City _____ State _____ Zip Code _____

Present Landlord Name: _____ Telephone # _____

Previous Address _____ How Long _____ Rent _____

Previous Landlord Name _____ Telephone # _____

EMPLOYMENT INFORMATION

Applicants Employer

Applicant's Spouse's Employer

Company _____

Company _____

Address _____

Address _____

Phone No. _____

Phone No. _____

Start Date _____

Start Date _____

Monthly Salary (Gross) _____

Monthly Salary (Gross) _____

Position/Department _____
Additional Income _____

Position/Department _____

CREDIT APPLICATION

Creditor _____ Amount Owed _____ Monthly Payment _____

Creditor _____ Amount Owed _____ Monthly Payment _____

Creditor _____ Amount Owed _____ Monthly Payment _____

Creditor _____ Amount Owed _____ Monthly Payment _____

Do you have a checking or Savings account? Yes ___ No ___ Bank Name _____

ADDITIONAL INFORMATION

Vehicles: Makes/Model _____ Year _____ Color _____
Plate No. _____ State _____ Applicants Driver License No. _____

Vehicles: Makes/Model _____ Year _____ Color _____
Plate No. _____ State _____ Applicant's Spouse DL No. _____

Do you have pets? _____ How Many _____ Kind& weight _____

Have you ever filed for Bankruptcy? _____ Been Convicted of a FELONY? _____

Been Evicted? _____ When? _____ Where? _____

Broken a Lease? _____ When? _____ Where? _____

Willfully refused to pay rent when due? _____

Do you or other occupants smoke? _____ If YES, In your home? _____

IMPORTANT:The undersigned applicant hereby deposits with Apex Property Management LLC. the sum of \$ _____ as a deposit in order to hold the property described above for this applicant. In the event that the Applicant fails to submit the entire security deposit and/or fails to proceed with the rental of the above-described property, then there will be a \$25.00 charge per day up to the amount of the rent, which shall be deducted from the foregoing deposit

I(we) consent to or are willing to allow Apex Property Management LLC services to run a credit check on the undersigned Applicant or Applicants at a cost of \$10.00 per Applicant, to be paid by the applicant.

NOTE: STATE LAW – obtaining lodging by trick or fraud; failure and refusal to pay; “Every person who shall obtain occupancy of any house, duplex, or apartment by means of fraud, statements or pretense r who shall gain occupancy without permission of owner or his agent, or who shall give in payment for rental a worthless check or who shall stop payment on a check for rent then due, shall be guilty of a misdemeanor and shall be fined not exceeding \$200.00, or be imprisoned in the county jail not exceeding 20 days or both”.

THIS APPLICATION IS RECEIVED WITHOUT RESPECT TO RACE, CREED, COLOR OR NATIONAL ORIGIN

Signature of Applicant(s) _____ Date _____

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